

Naches-Selah Irrigation District Job Description

Job Title: Patrolman
Report To: Lead Patrolman
FLSA Status: Nonexempt
Prepared By: Justin Harter
Approved Date: March 8, 2016

Summary

During the irrigation season, the Patrolman is to deliver irrigation water to the water-users on a daily basis. The Patrolman will control and maintain the waterways assigned, cleaning weed racks on a daily basis or more frequently as needed to maintain flows. Patrolman will perform maintenance and repairs to maintain good operating condition. During the non-irrigation season the Patrolman will perform maintenance, repairs and construction tasks as directed.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

All routine and non-routine tasks accomplished by the Patrolman shall be within district guidelines as set forth in district rules and regulations, or as directed by supervisor.

During the irrigation season, the Patrolman shall be responsible for the daily regulation and control of the assigned waterways to insure appropriate delivery of water to water users. Essential functions of the job include: record keeping, adjusting deliveries for accurate flows to water users, maintaining appropriate water surface elevations in canals, laterals and waterboxes, pulling debris from weed racks to maintain integrity of the conveyance system, service filters and screens, applying pesticides for weed control as required, mowing right-of-ways and easements, performing additional patrols of waterways when conditions warrant such as wind and thunder storms and power outages, and interfacing with water users and other district personnel.

Patrolman is required to answer any water calls after regular working hours.

During the non-irrigation season, the Patrolman shall be required to maintain and upgrade the condition of the water conveyance system and right-of-ways.

The Patrolman is responsible for maintaining a safe and secure work place. Assuring the safety of others and security of District and water users' property.

At times, during both the irrigation and non-irrigation season, non-routine tasks may be required. Such tasks shall consist of any duties within the scope of daily work activities performed by district employees. Non-routine tasks may be required under emergency conditions or when supervisor deems it necessary in order to ensure uninterrupted service of water.

Work location may be reestablished by the District in the sole discretion of District management when it is deemed necessary.

Supervisory Responsibilities

This job has no supervisory responsibilities.

Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience

High school diploma or general education degree (GED); or one to three months related experience and/or training; or equivalent combination of education and experience.

Language Skills

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of organization.

Mathematical Skills

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent.

Reasoning Ability

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Certificates, Licenses, Registrations

Washington State driver's license is required for employment. Public pesticide operator license is required within 90 days of the hiring date. These licenses shall be maintained in force while employed under this job description.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel and reach with hands and arms. The employee frequently is required to stand, walk, and sit. The employee is occasionally required to climb or balance; stoop,

kneel, crouch, or crawl; and talk or hear. The employee must regularly lift and/or move up to 10 pounds, frequently lift and/or move up to 25 pounds, and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, depth perception, and ability to adjust focus.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to outside weather conditions. The employee is frequently exposed to wet and/or humid conditions, moving mechanical parts, fumes or airborne particles, toxic or caustic chemicals, and vibrations. The employee is occasionally exposed to risk of electrical shock. The noise level in the work environment is usually loud.