



POSITION OPENING: Policy Manager
REPORTS TO: Executive Director
LOCATION: Bend, Oregon
CLASSIFICATION: Full-time, FLSA Exempt

POSITION SUMMARY

Oregon Natural Desert Association (ONDA) is a nonprofit conservation organization with a mission to protect, defend and restore Oregon's high desert. The Policy Manager will be responsible for leading ONDA's work on public lands management, and will engage in relevant local, state and federal policy issues connected to ONDA's work. The Policy Manager will work collaboratively with ONDA's legal team, campaign staff, technical specialists, and with other staff and partners on a variety of place-based and issue-based conservation programs.

This position will require collaboration, creativity, strategic thinking, attention to detail, and the desire to build expertise in a variety of constantly evolving issue areas related to public lands conservation, management, science, and policy. Candidates should be self-starters with experience independently addressing priorities and making strategically-informed decisions. Candidates should be able to navigate the complex landscape of local, state and federal management and/or policy issues to maximize outcomes for ONDA's conservation mission and leverage the skills, experience, and energy of other staff and partners.

Conservation Policy and Management (80%)

- Track, research, and understand a diversity of issues, projects, and policies that affect ONDA's mission.
- Collaborate with ONDA staff and external partners to develop and implement strategies for a variety of local, state and federal policy and management issues.
- Serve as a spokesperson for a broad range of issues by connecting with public officials, collaborators, members, supporters, community leaders, and others to build support for desert conservation.
- Develop and maintain mutually-supportive relationships with state and federal agencies, tribes, community organizations, collaborators, and others to achieve conservation outcomes.

Fundraising and Communications (10%)

- Participate in and support other ONDA staff in grant writing and other fundraising tasks.
- Coordinate with ONDA staff to develop and implement strategic communications for key conservation issues to engage and activate ONDA members, supporters, partners, community members, and/or funders.
- Communicate, interpret, and represent ONDA's conservation work to peers, collaborators, the community, and potential funders.

Other (10%)

- Support other ONDA projects, campaigns, and programs as required.
- Participate in conferences, trainings, field trips, and ONDA events as required.

DESRIED QUALIFICATIONS

- 5+ years relevant professional experience with local, state, and/or federal natural resources policy, administration, and/or management.
- Knowledge of Oregon's desert, including management, issues, places, and communities.
- Strong collaborative spirit and desire to work with other staff, partner organizations, and the community.
- Commitment to conservation and a passion for desert wildlands.
- Excellent written and verbal communications skills.
- Strong attention to detail, organization, and ability to complete tasks efficiently.

COMPENSATION

Starting annual salary range of \$45,000 – \$55,000, negotiable depending upon experience. ONDA provides a full benefits package including health benefits, matching retirement contributions, flexible work schedule, and generous paid vacation, sick and family leave.

TO APPLY

Submit a cover letter, resume, and the contact information for three professional references combined into a single PDF file to policymanager@onda.org no later than 5pm Pacific Time on Thursday August 1, 2019.

ABOUT OREGON NATURAL DESERT ASSOCIATION

For three decades Oregon Natural Desert Association (ONDA) has connected people to their public lands and championed the conservation and stewardship of central and eastern Oregon's wild lands, waterways and wildlife. ONDA's mission is to protect, defend and restore Oregon's high desert. From championing land protection to speaking out for fish and wildlife, ONDA's members and supporters sustain the natural character of Oregon's high desert. ONDA envisions a high desert in Oregon where eight million acres of public lands are conserved to ensure that fish and wildlife thrive and wild places exist for all people to treasure and explore, now and always.

ONDA is committed to diversity, equity and inclusion and seeks to create an inclusive environment for all volunteers, partners, collaborators, and employees.

www.ONDA.org